

# MAKERERE UNIVERSITY

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## COLLEGE OF HEALTH SCIENCES SCHOOL OF HEALTH SCIENCES RESEARCH ETHICS COMMITTEE

### DATA SHARING AGREEMENT/PLAN (TEMPLATE)

#### 1.0: Parties

- The Data Sharing Agreement must carefully list the parties and their addresses on the first page (The parties will include representative (s) from a foreign institution and representative (s) from the local institution). Only the authorized representatives of the parties should sign the agreement at the bottom last page

#### 2.0: Sharing of the study findings

- Statement that the Principal Investigator and the entire research team are committed to open, timely and widespread sharing and dissemination of the study findings to the researchers, funders, the target population and general public.

#### 3.0: Sharing of research participant's data

- Statement on investigators sharing research participant's data with the scientific community after data has been de-identified, cleaned and validated and main findings published.
- Statement about making data sets available to any individual who make a direct request to the Principal Investigator and indicates that the data will be used for the purposes of research, and the following conditions has to be met before data is shared:
  - i. A formal research question is specified
  - ii. Names, affiliations, and roles of any other individuals who will access the shared data
  - iii. The deliverable(s) - e.g., manuscript, conference presentation are specified
  - iv. Proper credit and attribution - e.g., authorship, co-authorship, and order for each deliverable are specified
  - v. A statement indicating an understanding that the data cannot be

further shared with any additional individual(s) or parties without the PI's permission

vi. MAKSHSREC approval for use of the data

- Statement that data of identifiers that would permit linkages to individual research participants and variables that could lead to deductive disclosure of the identity of individual participants will be stripped by the research team
- Statement on data sharing mode (will data be shared in electronic format or any other format)
- Statement on destroying the data shared, (the Principal investigator can instruct the requestor to destroy all copies of the data. If the requestor has not yet completed using the shared data within the specified agreed period, the agreement to share data will be revisited annually by the PI and the research team to decide whether to continue sharing or terminate the sharing agreement. If the research team determines that the sharing agreement should be terminated, the requestor will be instructed to destroy all the copies of the data.

#### **4.0: Dissemination of study findings**

- Statements on how the study findings will be disseminated (modes of dissemination of study findings such as articles written for professional and layperson publications, presentations at scientific and professional conferences, special lectures/talks in academic and professional settings, websites/newsletters from institutions, and collaborating agencies/research sites and the interest groups)

#### **5.0: AGREED**

Name of foreign institution.....

Authorized official for the foreign institution

Signature:..... Date (MM/DD/YY) .....

Name:.....

Title: .....

Mailing Address and telephone contact :.....

Name of local institution.....

Authorized official for the local institution

Signature:..... Date (MM/DD/YY).....

Name:.....

Title: .....

Mailing Address and telephone contact :.....